

Administration Committee

2009-04-08 10:00:00.0

Or immediately following the 9:30 a.m.. BATA Oversight Committee Meeting, whichever occurs later.

Joseph P. Bort MetroCenter Lawrence D. Dahms Auditorium 101 Eighth Street Oakland, California

The Administration Committee considers matters relating to MTC administration, budget and agency contracts.

This agenda was updated 2009-04-02 15:01:24.0. It is accurate to the best of our knowledge at that time.

For assistance, please contact Kimberly Ward,
kward@mtc.ca.gov, (510) 817-5967

This meeting will be [audiocast](#) on the MTC Web site during the meeting, and an [audio file](#) will be available for approximately one month after the meeting date.

Chair

Tom Bates

Vice Chair

Dave Cortese

Members

Chris Daly Bill Dodd
Federal Glover Steve
Kinsey Bijan Sartipi**

Ex Officio

Scott Haggerty***
Adrienne Tissier***

Ad Hoc

All Other Commissioners

Staff Liaison

Steve Heminger

Roll Call

1.

Action: Confirm Quorum

Consent:

2.

Action: Committee Approval

Minutes - March 4, 2009

a) **Action:** Committee Approval

- [02a Admin Minutes March 2009.pdf](#)

Resolution No. 1198, Revised - MTC's Conflict-of-Interest Code - Submission to

b) the Fair Political Practices Commission*

Presented by: Francis Chin

Action: Commission Approval

- [02b Resolution 1198 MTC COI Code 04.09.pdf](#)
- [02b temp-1198.pdf](#)

Resolution No. 3899 - FY 2009-10 Caltrans Planning Grants*

Presented by: Carolyn Clevenger

c) **Action:** Commission Approval

- [02c Caltrans Planning Grant contract permission.pdf](#)
- [02c tmp-3899.pdf](#)

Resolution No. 3857, Revised - FY 2008-09 Overall Work Program (OWP)*

Presented by: Eva Sun

d) **Action:** Commission Approval

- [02d Memo OWP Resolution 3857 .pdf](#)
- [02d tmp-3857.pdf](#)

Contract Amendment - StreetSaver Software Development: DevMecca.com

Presented by: Sui Tan

e)

Action: Committee Approval

- [02e StreetSaver Software Dev Contract Amend6.pdf](#)

Contract Amendment - Understanding and Supporting the Choice to Reside in a Transit Oriented Development - Cambridge Systematics*(\$26,000)

f) **Presented by:** Valerie Knepper

Action: Committee Approval

- [02f TOD Choice ContractAmend.pdf](#)

Monthly Financial Statements*

g)

Presented by: Eva Sun

Action: Receipt

- [02g MTC Financials Eva Sun Feb09.pdf](#)

Investment Report for February 2009*

Presented by: Sue Woo

h)

Action: Receipt

- [2h Investment Report 02.09.pdf](#)

FY 2008-09 Disadvantaged Business Enterprise (DBE) Program Update*

Presented by: Teri Gree/Denise Rodrigues

3.

Action: Committee Approval

- [03 DBE Program Update1 4.09.pdf](#)

Contract Amendment - Professional Auditing Services: PricewaterhouseCoopers, LLP* (\$886,516)

4. Presented by: Brian Mayhew

Action: Committee Approval

- [04 Professional Auditing Services PWC.pdf](#)

Contracts - Ancillary Audits and Consulting Services* (\$300,000)

*(i) Caporicci & Larson, CPA (ii) Deloitte and Touche, LLP (iii) KPMG, LLP (iv) Macias Gini * O'Connell, LLP (v) Williams, Adley & Company*

5. Presented by: Brian Mayhew

Action: Committee Approval

- [05 Audit and Consulting Services Third Prty Contract.pdf](#)

Other Business/Public Comment

6.

Action: Information

7. Adjournment

Next meeting

2009-05-13 09:45:00.0

Joseph P. Bort MetroCenter

Lawrence D. Dahms Auditorium

101 Eighth Street

Oakland, California

*Attachment sent to committee members, key staff and others as appropriate. Copies will be available at the meeting.

**All items on the agenda are subject to action and/or change by the Committee. Actions recommended by staff are Subject to change by the Committee.

***The MTC chair and vice-chair are ex-officio voting members of all standing committees. A quorum of this committee shall be a majority of its regular non-ex-officio voting members (4) +Non-Voting member.

Every member of the Commission who is not otherwise designated as a member of this committee is an ad hoc non-voting member. Although a quorum of the Commission may be in attendance at this meeting, the committee may take action only on those matters delegated to it. The committee may not take any action as the full Commission unless this meeting has been previously noticed as a Commission meeting.

The vote of an ex-officio member shall count to satisfy a committee quorum if there are not sufficient regular members of the Committee in attendance. In addition, an ad hoc non-voting committee member may be designated by the committee chairperson as a voting member for this particular committee meeting if an additional voting member is needed for a committee quorum.

Public Comment: The public is encouraged to comment on agenda items at committee meetings by completing a request-to-speak card (available from staff) and passing it to the committee secretary or chairperson. Public comment may be limited by any of the procedures set forth in Section 3.09 of MTC's Procedures Manual (Resolution No. 1058, Revised) if, in the chair's judgment, it is necessary to maintain the orderly flow of business.

Record of Meeting: MTC meetings are tape-recorded. Copies of recordings are available at nominal charge, or recordings may be listened to at MTC offices by appointment. Audio casts are maintained on MTC's Web site for public review for at least one month.

Sign Language Interpreter or Reader: If requested three (3) working days in advance, sign language interpreter or reader will be provided; for information on getting written materials in alternate formats call 510/817-5757.

Transit Access to the MetroCenter: BART to Lake Merritt Station. AC Transit buses: #11 from Piedmont or Montclair; #59A from Montclair; #62 from East or West Oakland; #35X from Alameda; #36X from Hayward.

Parking at the MetroCenter: Metered parking is available on the street. No public parking is provided at the MetroCenter. Spaces reserved for Commissioners are for the use of their stickered vehicles only; all other vehicles will be towed away.